

DIRECTOR HUMAN RESOURCE MANAGEMENT and ADMINISTRATION

Are you a strategic leader with a passion for driving organisational success? The National Compliance and Regulatory Authority is seeking a dynamic and experienced Director of Human Resource Management and Administration to join our team.

Job Purpose:

As the Director of Human Resource Management and Administration you will play a key role in overseeing all aspects of our corporate operations including risk, research & planning; marketing & communication; information and communication technology; documentation and records administration, with a focus on developing and implementing Human Resource (HR) strategies to support our organisation's goals.

The ideal candidate will have a proven track record of success in a similar role, with strong knowledge of HR best practices and labour laws, excellent communication skills and the ability to lead and inspire a diverse team.

Requirements:

- Master's in Business Administration
- Professional certification in human resource management
- At least 5-7 years' experience in a corporate services role
- Strong financial acumen and experience managing budgets.
- Experience overseeing human resources functions including recruitment, training, performance management and employee relations.
- Knowledge of regulatory requirements and compliance related to labour laws and corporate governance.
- Experience developing and implementing strategic plans for corporate services that align with overall goals of the organisation.
- Ability to work collaboratively with other departments and stakeholders to achieve organisational success.

If you are a results-oriented HR professional looking to take on a challenging and rewarding role, we want to hear from you. Apply now to join our team as Director of Human Resource Management and Administration and help us build a strong and engaged workforce to drive our organisation forward.

Please submit your resume and cover letter with the subject line "Director Human Resource Management and Administration" to humanresource@ncra.org.jm by May 10, 2024.